

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

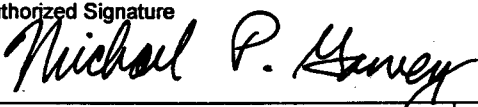
Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

| | | | |
|---|--|----------------------------|--------------------------------|
| Section I: Jurisdiction Information and Certification <i>All respondents must complete this section.</i> | | | |
| I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of: | | | |
| Jurisdiction Name San Carlos | | County San Mateo | |
| Authorized Signature  | | Title City Manager | |
| Type/Print Name of Person Signing Michael Garvey | Date | | Phone (650) 802-4228 |
| Person Completing This Form (please print or type) Nanette Sartoris | | Title Consultant | |
| Phone (916) 564-4500 | E-mail Address nsartoris@esassoc.com | | Fax (916) 564-4501 |
| Mailing Address 8950 Cal Center Dr., Bldg 3, Suite 300 | City Sacramento | State CA | ZIP Code 95826 |

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested: 2004 and 2005

Is this a second request? ☐ No ☒ Yes Specific years requested. 2001, 2002, 2003
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested _____%, for the years _____.

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested _____%, for the years _____.

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

- 1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

The City continues to be burdened by an unfavorable shift in the adjustment factors used in calculating diversion using the Board's Adjustment Methodology. Also, the City's disposal has remained relatively flat despite the City's efforts to implement new and expanded diversion programs. The City shares refuse collection routes with neighboring jurisdictions, and includes self-haul loads that are hauled to shared disposal facilities. The inherent difficulty of appropriately allocating disposed waste may partially explain the slow decline in the City's disposed tons. The City continues to work with its franchised refuse hauler and the San Carlos TS facility operator to ensure that disposal allocations are as accurate as possible.

The City, like other members of the South Bayside Waste Management Authority (SBWMA), continues to develop, implement and participate in new and expanded recycling and waste reduction programs in order to meet the goals of AB 939. The City has implemented all of the programs identified in the SRRE, or suitable alternatives, as well as several additional programs. The City needs the additional time to enhance the effectiveness of the programs that are currently in place and to implement new and expanded programs to address the City's commercial waste stream by focusing on outreach to large generators, commercial organics generators, and City departments.

Also, the San Carlos Transfer Station is located in San Carlos. As such, relative to other nearby cities, the City is faced with an unusually high percentage of unsorted self-haul waste. In 2002, self-haul waste going to the transfer station and to Ox Mountain Landfill accounted for roughly 51% percent of the City's disposed wastestream. The City continues to work closely with the owners and operators of these facilities to ensure disposal allocations are made accurately, to develop an aggressive program that will increase the recovery rate from rich self-haul loads, and to provide incentives for source-separation of loads. The City is also investigating whether residuals from sorting operations at the TS's Recyclery and from other regional facilities used by the SBWMA jurisdictions are being allocated correctly and whether or not the City can exclude some of these materials as host jurisdiction of a regional diversion facility.

The principal barriers to achieving 50% diversion is that some of the City's existing programs may not have been completely embraced by those for whom they were targeted and the issue of self-haul waste allocations. The City plans to reach 50% diversion by focusing its efforts on those wastestreams that have the highest diversion potential and that comprise the most significant portion of the City's disposed wastestream, and by increasing public outreach and education to targeted waste generators to increase participation in existing programs. A careful review of the City's disposal and diversion by waste sector in 2002, the last year in which a full set of data is available, indicates that with appropriately targeted programs, substantial improvements can be achieved in the targeted wastestreams. The planned new and or expanded programs are shown in the Plan of Correction in Section IV.A. The diversion projections in the Plan of Correction are based on recent reports of waste disposal and diversion prepared by the City's franchised hauler and ambitious but realistic estimates of the amount of the targeted wastestream that each program will achieve.

The new and expanded programs will be coupled with enhanced public education and information programs that increase awareness of existing programs and better inform residents, business operators, and construction contractors of the importance of diverting materials and of buying recycled-content materials.

2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.

The City requests a two-year extension because it will take this amount of time to fully implement the programs described in the Plan of Correction.

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

The City continues to make a good faith effort to implement the programs in its SRRE, and continues to develop, implement and participate in new and expanded recycling and waste reduction programs in order to meet the goals of AB 939. The City's efforts to implement SRRE programs are documented in detail in the City's annual reports to the CIWMB and status update reports prepared in support of the City's original SB 1066 Time Extension Request.

The City has been diligent in continuing to evaluate the need for new programs. In cooperation with the SBWMA and the City's franchised waste hauler, the City continues to research and develop additional programs to target the residential, commercial, industrial and government sectors, and to building upon and expand existing recycling, source reduction and composting programs. The City and other SBWMA member jurisdictions have made significant progress in expanding and developing the programs identified in its Long-Range Plan (LRP) that was prepared in 2002. The goal of the LRP planning process was to ensure that the SBWMA jurisdictions met and sustained the 50% diversion goal in a cost-effective and coordinated manner, and to ensure operational efficiency in collection and processing.

Several major programs that have been implemented recently and demonstrate the City's good faith efforts to implement its SRRE and programs from the LRP include:

1. An Expanded Residential and Commercial Plastics Recycling Program (includes Plastics #1 through #7)
2. Residential same day service (refuse and recycling) and two-stream recycling (mixed bottles and cans in one container, and Mixed ONP and MP in another)
3. Adoption of the City's C&D Ordinance in 2000 and subsequent amendments in 2003
4. A Multi-Family Targeted Outreach Program
5. A City Parks & Government Recycling Program
6. A Expanded E-Waste Recycling Program at the San Carlos TS
7. A Expanded Drop-Off Program at the San Carlos TS (carpet and carpet padding, asphalt, and mixed aggregates, among other materials)
8. A Mattress Recycling Program at the San Carlos TS
9. Mixed Aggregates/C&D Sort Program at the San Carlos TS
10. The proposed Commercial Organics Collection Program

The City has also participated in all regional public education and outreach efforts since 1990, including website development, composting courses, and programs that emphasize economic incentives for recycling, such as redeeming CRV materials.

As stated in the response to Question 1 above, the City has implemented all of the programs selected in the SRRE or suitable alternatives. By implementing all of the programs in the SRRE, the City has made a good faith effort to achieve 50% diversion. The most recent version of the PARIS reports for the City are included in Section V of this report.

4. Provide any additional relevant information that supports the request.

No additional information to be provided.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

| Residential % | | 37% | Non-residential % | | 63% |
|---|---------------|--|------------------------|----------------------|-----------------------------|
| PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm | NEW or EXPAND | DESCRIPTION OF PROGRAM | FUNDING SOURCE | DATE FULLY COMPLETED | ESTIMATED PERCENT DIVERSION |
| 3040-CM-FWC | New | <u>Commercial Organics Collection Program</u> Implement Commercial Organics Collection Program targeting 35 businesses in the City in the 1st year. Program includes a 25% rate reduction incentive (relative to refuse service) to increase participation. | Refuse collection fees | 12/1/2005 | 1.6% |
| 4060-SP-CAR | Expand | <u>Mixed Aggregates / C&D Sort Program</u> Target Mixed Aggregates/C&D loads at the San Carlos TS for diversion. C&D-rich loads are directed to a designated area, consolidated into long-haul trailers, and transferred to a C&D processing facility for sorting. Recovery rates have been on the order of 85% or greater; at least 50% of recovered materials go to non-ADC uses. Program augments City's C&D ordinance and tracking program, as well as the source-separated aggregates program that exists at the TS. | Refuse collection fees | 4/1/2005 | 4.5% |
| 2030-RC-OSP | Expand | <u>Targeted Outreach -- Largest Commercial Generators</u> Re-target largest commercial generators. | Refuse collection fees | 10/1/2005 | 0.5% |
| 6020-PI-ORD | Expand | <u>Enhance Effectiveness of C&D Program</u> The City plans to enhance the effectiveness of the C&D program by more rigorously tracking and enforcing its implementation. | Refuse collection fees | 10/1/2005 | 1.5% |
| 2060-RC-GOV | Expand | <u>Targeted Outreach - City Offices, Special Events and City Self-Haul Loads to TS</u> Develop policies mandating recycling at special events and conditions of approval for new businesses. Provide technical assistance to City departments with intent of reducing waste by 50%. Also, target City loads self-hauled to TS for disposal to ensure maximum diversion is achieved. Program will save ratepayers money and will demonstrate City's commitment and leadership role in meeting the 50% goal. | Refuse collection fees | 4/1/2005 | 0.4% |
| Total Estimated Diversion Percent From New and/or Expanded Programs: | | | | | 8.5% |
| Current Diversion Rate Percent From Latest Annual Report: | | | | | 41.9% |
| Total Planned Diversion Percent Estimated: | | | | | 50.4% |

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

| PROGRAM TYPE | NEW or EXPANDED | DESCRIPTION OF PROGRAM | DATE FULLY COMPLETED |
|--------------|-----------------|---|----------------------|
| 5020-ED-OUT | Expand | <u>Public Education and Information</u> Public Education and Information programs will be enhanced to increase awareness of existing, expanded, and new programs and to better inform residents, business operators, and construction contractors of the importance of diverting materials and of buying recycled-content materials. | On-going |

Section V – PARIS

Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.

Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at www.ciwmb.ca.gov/LGCentral/PARIS/.

☒ PARIS Printout

The attached PARIS printout includes program status and notes submitted as part of the City's 2002 Annual Report to the CIWMB.